



Cultural Services Contracts Funding Programs Timeline

2010-2011 FUNDING TIME LINE OVERVIEW

January 6, 2010	CAP Application due
January, 2010	CAP Artist Roster announced
January 30, 2010	COP & CPP Applications available online
March 26, 2010	COP Applications due
April 16, 2010	CPP Applications due
May 10-11 & 13-14, 2010	COP Panel Reviews
May 17-18, 2010	CPP Panel Reviews

Cultural Organizations Program (COP) FY2010-2011 FUNDING TIME LINE

MARCH, 2010

- Panelist names for review panels are forwarded to the Administration/Finance Committee and the full Cultural Affairs Commission (CAC) for approval

MARCH 26, 2010

- COP Applications due via online application system

MAY 10-11 and 13-14, 2010

- COP Panel Review Meetings
*Applicants must attend. Failure to attend will result in an automatic point reduction of 20 points out of a possible 100 points on the evaluation rating by the Cultural Commission. **Organizations will be notified via email and mail of your assigned date and time for your panel presentation.***
 - **MAY 10 – Tier I (Monday)**
 - **MAY 11 – Tier II (Tuesday)**
 - **MAY 13 – Tier III (Thursday)**
 - **MAY 14 – Tier IV (Friday)**

JUNE, 2010

- COP Panel Recommendations are forwarded to the Administration/Finance Committee for discussion

SEPTEMBER, 2010

- City Council approves FY2010-2011 City Budget
- COP Organizations are notified of funding levels

OCTOBER, 2010

- COP Organizations sign contracts
- City Council approves FY2010-2011 COP Contracts

NOVEMBER, 2010

- COP Contracts are executed

DECEMBER, 2010

- COP organizations receive initial payment – (Subject to change)
(Additional payments are made according to the contract terms)

OCTOBER 30, 2010

- Final Reports due for the FY2009-10 COP Contracts

Cultural Projects Program (CPP) FY2010-2011 FUNDING TIME LINE**MARCH, 2010**

- Panelist names for review panels are forwarded to the Administration/Finance Committee and the full Cultural Affairs Commission (CAC) for approval

APRIL 16, 2010

- CPP Applications due via online application system

MAY 17-18, 2010 (Monday and Tuesday)

- CPP Panel Review Meetings
*Applicants must attend. Failure to attend will result in an automatic point reduction of 20 points out of a possible 100 points on the evaluation rating by the Cultural Affairs Commission. **Organizations will be notified via email and mail of your assigned date and time for your panel presentation.***

JUNE, 2010

- CPP Panel Recommendations are forwarded to the Administration/Finance Committee for discussion

SEPTEMBER, 2010

- City Council approves FY2010-2011 City budget
- CPP Organizations are notified of funding levels

SEPTEMBER 30, 2010

- Final Reports and invoices are due for the FY 2009-10 Cultural Projects Program

OCTOBER - NOVEMBER, 2010

- CPP Organizations Sign Contracts
(Payments are made according to the contract terms and as invoices are submitted)

Community Arts Program (CAP) FY2009-2010 FUNDING TIME LINE**JANUARY 6, 2010**

- CAP Applications Due via online application system

JANUARY 20, 2010

- CAP Panel Review Meeting
There will be no panel presentations for the 2010 Artist roster

JANUARY 21, 2010

- CAP Panel Recommendations are forwarded to the Administration/Finance Committee and the full Cultural Affairs Commission for approval. Artists are notified via email and mail about their status for the 2010 roster.

FEBRUARY, 2010

- Services start for host organizations

SEPTEMBER, 2010

- City Council approves FY2010-2011 City Budget

SEPTEMBER 30, 2010

- Final invoices are due for the FY 2009-10 Community Artists Program